

## School Governor Application Form

### Personal details (please print)

Title:  First Names:

Surname:

Address and Postcode:	Contact address (if different):

E mail address:

Daytime telephone:  Evening telephone:

Mobile:  Date of Birth:

### Other information

How did you find out about governor vacancies (e.g. website, told by a friend etc.)?

Type of school in which you are interested: ☐ Primary ☐ Secondary ☐ Special ☐

If you wish to be considered for specific schools only please list your preferences below:

Have you ever been or are you currently a governor? Yes ☐ No ☐

If yes please give details of the school, type of governor and period of office:

Are you willing to attend training sessions? Yes ☐ No ☐

**Note:** in the case of parent/staff governor applications the following two sections will form the election statement if one is necessary.

## **Reasons for applying:**

### **Experience and personal skills**

Please give details of any experience (including voluntary or community work), skills, abilities and interests you have which you feel will help you as a school governor.

### **Disqualification Criteria and Vetting**

In the interest of safeguarding children, governors are required to have a criminal records check. "Spent" criminal records and other relevant information may legitimately be disclosed when individuals are involved with schools. If you are aware of any information which may be disclosed, you may wish to discuss its relevance with the headteacher or Governor Services in advance of your application.

#### **Qualification and disqualification criteria**

A governor must be aged 18 or over at the time of their election or appointment. A registered pupil of the school cannot be a governor. A person cannot hold more than one governorship at the same school.

A person is disqualified from holding or from continuing to hold office as a governor or associate member if they:

- have failed to attend meetings for six months;
- are bankrupt;
- are subject to a disqualification order or disqualification undertaking under companies legislation or an order concerning insolvency;

- have been removed from the office of trustee for a charity on grounds of misconduct or mismanagement or from being concerned in the management or control of any body;
- are included in the list of those considered by the Secretary of State as unsuitable to work with children;
- are subject to a direction of the Secretary of State under section 142 of Education Act 2002;
- are disqualified from working with children or from registration for child minding or providing day care;
- have received a sentence of imprisonment (whether suspended or not) for a period of not less than three months (without the option of a fine) in the five years before becoming a governor or since becoming a governor;
- have received a prison sentence of 2.5 years or more in the 20 years before becoming a governor;
- have at any time received a prison sentence of five years or more;
- have been fined for causing a nuisance or disturbance on school premises during the five years prior to or since appointment or election as a governor;
- refuse to make an application for a criminal records certificate.

A person is disqualified from appointment as a **Local Authority Governor** if they are eligible to be a staff governor of the school.

A person is disqualified from election or appointment as a **parent governor** if they are an elected member of the LA or if they work at the school for more than 500 hours in any year. In addition a person may not be **appointed** as a parent governor unless they are:

- a parent of a registered pupil at the school, or if that is not possible
- a parent of a former pupil of the school, or if that is not possible
- a parent of a child of or under compulsory school age

At special schools the criteria are the same as the first 2 above, then

- a parent of a child of or under compulsory school age with special educational needs for which the school is approved, or if that is not possible
- a parent with experience of educating a child with special education needs

A person may not be a **partnership governor** if they are:

- a parent of a registered child at the school,
- eligible to be a staff governor at the school,
- an elected member or employee of the local authority
- employed by the local authority in connection with their education functions. This does not apply in the case of a person who is employed by a local authority in England under a contract of employment providing for the person to work wholly at a school or schools maintained by the local authority.

## Data Protection

The information that you provide on this form will be held on a computerised database maintained by the data controller (Hampshire County Council). Your data will be used in accordance with the principles set out in the Data Protection Act, which protects the right to privacy of individuals whose personal details are held by the data controller. Isle of Wight and Hampshire Governor Services will only make candidate details available within the Local Authority; to Isle of Wight schools and their governing bodies; the Department for Education or any other body involved with the recruitment or support of school governors in the Isle of Wight.

## Declaration

I have read the summary of regulations above and confirm that I am not disqualified from serving as a school governor and that in the event that I am appointed to a governing body, I will notify the clerk to the governing body immediately should I become disqualified during my term of office. I understand that it is an offence to serve as a school governor whilst disqualified.

I agree to the information given on this form being recorded and used by Hampshire and IOW Governor Services in accordance with the Data Protection Act and confirm that it is correct and complete to the best of my knowledge and belief.

**Signed:**

**Date:**

**For use by nominating County Councillors**

(Please complete and return to )

**School:**

I confirm that the person named on this form is my nomination as a local authority governor to the governing body of the above school.

**Signed:**

**Date:**

**For Office Use Only**

Date of appointment:

GM updated – date:

Notes: