

# Queensgate Foundation Primary School



## Pupil Behaviour and Discipline Policy

September 2019

*Working together for a successful future*



## PUPIL BEHAVIOUR AND DISCIPLINE POLICY

### Queensgate Foundation Primary School

#### Policy Review

This policy will be reviewed in full by the Governing Body on an annual basis.

The policy was last reviewed and agreed by the Governing Body on 24<sup>th</sup> September 2019

It is due for review September 2020 (up to 12 months from the above date).

Signature ..... *[Signature]* Head Teacher Date ..... *27/9/2019*

Signature ..... *[Signature]* Chair of Governors Date ..... *11/10/2019*

#### **Amendments**

25.09.2019	Review period amended to annually
	Pg 3 2 <sup>nd</sup> paragraph reworded and school code added
	Pg 3 Role of GB – Bullet point 1 reworded
	Pg 4 Role of HT – Exclusion section removed and added as bullet point under HT
	Pg 4 Addition to bullet points: sign up to the Home School Agreement
	Pg 4 – 5 <sup>th</sup> bullet point reworded



At Queensgate Foundation Primary School we have a duty under the School Standards and Framework Act 1998 to have in place a behaviour policy that is consistent throughout the school.

We believe that we promote good behaviour by creating a happy, caring school environment where everyone feels valued, respected and secure. We also follow our school code:

### **Our School Code**

At Queensgate Foundation Primary School we:

- use our good manners at all times
- respect ourselves, other people, the school and the environment
- are kind, caring, helpful and gentle
- listen well and work hard
- are smart!

We encourage pupils to achieve in a learning environment where self-discipline is promoted and good behaviour is the norm. We believe pupils will achieve their full potential in a happy, stimulating and ordered school environment.

We wish to work closely with the School Council and to hear their views and opinions as we acknowledge and support Article 12 of the United Nations Convention on the Rights of the Child that children should be encouraged to form and to express their views.

### **Aims**

- To create an ethos that makes everyone in the school community feel valued and respected.
- To promote good behaviour by forging sound working relationships with everyone involved with the school.
- To promote self-discipline and proper regard for authority among pupils.
- To prevent all forms of bullying among pupils by encouraging good behaviour and respect for others.

### **Procedure**

### **Role of the Governing Body**

The GB has:

- the duty to set the framework of the school's policy on pupil discipline and communicates this to parents, carers and pupils via the Home School Agreement





- responsibility to ensure that the school complies with this policy;
- delegated powers and responsibilities to the Headteacher to ensure that school personnel and pupils are aware of this policy;
- support the Headteacher and school personnel in maintaining high standards of behaviour;
- responsibility for the effective implementation, monitoring and evaluation of this policy

### **Role of the Headteacher**

The Headteacher will:

- determine the detail of the standard of behaviour that is acceptable to the school; this is done through the Queensgate Code as a Foundation of expectations
- work hard with everyone in the school community to create an ethos that makes everyone feel valued and respected;
- promote good behaviour by forging sound working relationships with everyone involved with the school;
- encourage good behaviour and respect for others, in order to prevent all forms of bullying among pupils;
- ensure the health, safety and welfare of all children in the school;
- work with the School Council to create a set of school rules that will encourage good behaviour and respect for others;
- monitor the effectiveness of this policy;
- annually report to the GB on the effectiveness and development of this policy
- make decisions, in line with DfE exclusion guidance, to exclude pupils for either a fixed term period or a permanent exclusion

### **Role of School Personnel**

School personnel are expected to:

- encourage good behaviour and respect for others in pupils and to apply all rewards and sanctions fairly and consistently;
- promote self-discipline amongst pupils;
- deal appropriately with any unacceptable behaviour;
- apply all rewards and sanctions fairly and consistently;
- discuss pupil behaviour and discipline regularly at staff meetings;
- provide well planned, interesting and demanding lessons which will contribute to maintaining good discipline;
- attend periodic training on behaviour management;
- ensure the health and safety of the pupils in their care;
- identify problems that may arise and to offer solutions to the problem;
- sign up to the Home School Agreement

### **Role of Pupils**

Pupils are expected to:

- Follow the Queensgate Code at all times;
- show consideration to others;
- make suggestions about school behaviour via the School Council;
- obey all health and safety regulations in all areas of the school;
- speak politely at all times to fellow pupils, school personnel and visitors to the school;



- co-sign and abide by the Home School Agreement

## **Role of Parents**

Parents are encouraged to:

- have good relations with the school;
- support good behaviour;
- sign the school's 'Home-School Agreement';
- ensure their children understand and value the meaning of good behaviour;
- support school rules and sanctions;
- support their child at home by reading, playing and chatting on a daily basis

## **Pupil Support**

A number of pupil support systems are in place and are proving effective in promoting good behaviour. All school personnel work hard to ensure that these systems run smoothly.

## **Good Behaviour**

There are a variety of ways and strategies that encourage good behaviour, for example: reward cards, class rewards and attendance awards.

## **Outside Agencies**

We have invaluable support for pupils who demonstrate persistent poor behaviour from the:

- educational psychologist;
- educational welfare officer;
- school health nurse and from
- Behaviour and Parent Support Team
- Social Services

## **Incidents**

- Records of poor behaviour are recorded using school's the electronic COMS reporting system
- The Headteacher or deputy headteacher thoroughly investigates all incidents and reports that are made to them.

## **Monitoring the Effectiveness of the Policy**

Annually the effectiveness of this policy will be reviewed, or when the need arises, and the necessary recommendations for improvement will be made to the governors.



